

Louisiana Naval War Memorial Commission  
Minutes of Commission Meeting  
December 3, 2020  
3:55 p. m.

**Members present:**

Robert Hawthorne, Chairman  
Joe Jenkins, Vice Chairman  
Larry Muenzler, Treasurer  
Roderick Wells, Secretary  
Henson Moore, Immediate Past Chairman  
John Wells  
Jerald Juneau  
Robert Schilling  
John Pugh  
Karen St. Cyr  
Richard Brandt  
Earnest Buckner, Designee LDVA

**Members absent:**

Kyle Kennedy  
C. J. Krueger  
Jacob Perry  
Michael Vicari  
H. Davis Cole

**Others present:**

Rosehn Gipe, Executive Director  
Todd Maulding, Business Manager  
Tim NesSmith, Ship Superintendent  
Mrs. Robert Schilling

**Call to order:** At 3:55 p. m. the meeting was called to order by the Chairman, Robert Hawthorne, followed by the Pledge of Allegiance lead by Commissioner John Wells.

**Determination of a Quorum:** Twelve Commission members were present therefore there was a quorum.

**Minutes:** The minutes of the previous meeting were approved on motion by Commissioner Joe Jenkins and a second by Commissioner Larry Muenzler.

**Secretary's report:** No report. Minutes had already been submitted.

**Treasurer's report:** Commissioner Muenzler reported that the KIDD has a balance of \$91,000.00 as of this meeting, but will have a loss of \$16,000.00, leaving us with a balance of \$75,000.00 (PPP Loan that has been forgiven so no repayment is necessary) by the end of December, 2020. The City Parish Grant is \$55,000.00 but we won't received it until January 2021. The next City Parish Grant will be in April, 2021. We will have \$45,000.00 in the bank with \$20,000.00 in revenue, however our losses per month is \$25,000.00. March, April, and May are our revenue generating months. We are probably able to pay some of our bills but we can decide on which ones to hold off on paying. We are okay as of right now. Commissioners Hawthorne and St. Cyr complimented the staff on their hard work. A motion to approve the Treasurer's report was made by Commissioner Joe Jenkins and seconded by Commissioner Richard Brandt. Motion was approved.

**Budget for 2021:** Executive Director Rosehn Gipe presented to the commissioners the 2021 Proposed Budget handout and the 2021 Budget line item notes. The documents showed revenue and expenses for 2021. Worthy of note- advertising cost was reduced due to the finding that traditional advertising was ineffective. The use of social media is providing better distribution of information. Commissioner St. Cyr made a motion to approve the budget with a second by Commissioner Robert Schilling. Motion passed.

**Staff reports:** Tim NesSmith gave a detailed report on the KIDD covering a three month period. He gave praise to Nathan Bergeron for his genius in making repairs to the KIDD. Mr. Ted Verret of Verret Shipyards patched up the leaks on the KIDD however one patch is leaking. Mr. Jim Johnson of Johnson Marine Services is conducting the hull survey. John Wells's subcommittee will be meeting again soon to update the repair plan. Any further details are to be found in Tim's report. The Chair asked if there were any other questions for Tim. There were none.

**Executive Director's report:** Executive Director Gipe reported that the KIDD participated in Giving Tuesday which was called 225 Gives. Skip Bertman gifted \$1000.00 to the KIDD and the son whose father served on a Fletcher Class Destroyer, like the KIDD, gave a generous donation also.

"Roaring on the River" was postponed because of the Governor's Phase 2 restrictions which limited the number of attendees acceptable. All sponsors are still on board.

The KIDD Foundation meets December 10, 2020, to discuss future possibilities.

**Project Updates:** In the Manship Deck there are no strobes lights indicating when the fire alarm goes off. The contractor is working on correcting this. Plexiglas screens replaced the old folding tables out front that directs visitors to the cashiers. There is a problem with the HVAC system, the problem is really with the chillers and controls for the entire system. The staff is expecting a bid on the HVAC soon. It is expected to cost about \$90,000.00. Commissioner St. Cyr asked if prices had been set for deck rental. It was stated that \$500.00 was the standard rate. After some discussion, the Chair indicated that the staff would discuss with the Executive Committee policies for renting the room, including the suggestions made during the discussion.

**Nominating Committee report:** Commissioner Jenkins reported that Commissioner Kyle Kennedy has cancer and requested that we keep him in prayer. Commissioner Jenkins needs to know the commissioners whose terms expire in 2021. The floor was opened for nomination for each office and closed in each case because no other nominations were made. The slate of officers for 2021: Robert Hawthorne-Chair, John Pugh-Vice Chair, Roderick Wells-Secretary, Larry Muenzler-Treasurer. Commissioner John Wells made the motion to approve Robert Hawthorne as Chair and it was seconded by Commissioner John Pugh and approved without objection. Commissioner Richard Brandt made the motion to approve John Pugh as Vice Chair and it was seconded by Commissioner John Wells and approved without objection. Commissioner John Pugh made the motion that Roderick Wells be approved for Secretary and it was seconded by Commissioner John Wells and approved without objection. Commissioner Roderick Wells made the motion to approve Larry Muenzler as Treasurer and it was seconded by Commissioner John Wells and approved without objection. Commissioner Joe Jenkins nominated Commissioner Richard Brandt for At-Large Member to the Executive Committee. On motion duly made and seconded, Richard Brandt was elected as the At-Large Member of the Executive Committee.

**New Business:** This was Commissioner Henson Moore's last Commission meeting. He asked to speak to the group. He expressed the need for the Commission to follow the Five Year Plan that was developed by Len Sedlin, which took over a period of three years to develop. In his words, "This Five Year Plan is our road map to the future and we must implement it. The Manship Deck is the implementation of the beginning of the Strategic Plan. This Commission can do it and we are depending on your success."

**Public Comments:** The Chair asked if there were any comments. There were none.

**Adjournment:** The Chairman asked if anyone had further business for the Commission. There was none so the meeting was adjourned at 4:55 p. m.



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Secretary, Louisiana Naval War Memorial Commission